



# KENYATTA NATIONAL HOSPITAL

# TENDER DOCUMENT

# FOR 1. DISPOSAL OF CARTON WASTE 2. DISPOSAL OF GENERAL PAPER WASTE 3. DISPOSAL OF PLASTIC WASTE

NO.

TENDERNO: KNH/T/D/11/2024-2026



# KENYATTA NATIONAL HOSPITAL

**COPY** 

# TENDER DOCUMENT

# **FOR**

- 1. DISPOSAL OF CARTON WASTE
  2. DISPOSAL OF GENERAL PAPER WASTE
  - 3. DISPOSAL OF PLASTIC WASTE

NO.

TENDERNO: KNH/T/D/11/2024-2026

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#### TENDER DOCUMENTS FOR DISPOSAL

KENYATTA NATIONAL HOSPITAL P.O BOX 20723-00200 procurement@knh.0r.ke

Invitation to Tender No. KNH/T/D/11/2024-2026

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#### **INVITATION TO TENDER**

PROCURINGENTITY: **KENYATTA NATIONAL HOSPITAL, P.O BOX 20723-00200** CONTRACT NAME AND DESCRIPTION – FOR

- 1. DISPOSAL OF CARTON WASTE
- 2. DISPOSAL OF GENERAL PAPER WASTE
- 3. DISPOSAL OF PLASTIC WASTE
  - 1. The **Kenyatta National Hospital** now invites sealed tenders from eligible candidates to **Purchase Carton wastes and Plastics**
  - 2. Interested eligible candidates may obtain further information at the address provided below. Items will be sold as they are, without any encumbrances.
  - 3. Interested tenderers may inspect the goods to be sold on 16th December 2024 between 9.00Am to 11.00 Am at the address given below.
  - 4. A complete set of tender documents may be obtained by interested candidates upon payment of non-refundable fees of Kshs. 1000. 00 via Mpesa paybill No.626088 or shall not charge a fee where Disposal document is obtained electronically
  - 5. Tenderers will be required to pay in advance a refundable deposit as indicated in the Appendix to Instructions to tenderers, amounting to **Ksh. 5,000.00** payable via Mpesa through paybill No. that will be provided at KNH Finance Department Accounts Receivable section located at KNH Administration Block.

- **6.** Completed tenders must be delivered to the address below on or before **19/12/2024** at **10.00a.m**
- 7. Prices quoted should be net must be in Kenya Shillings and shall remain valid for **150** days from the closing date of the tender.
- 8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
- 9. Late Tenders will be rejected.
- 10. The addresses referred to above are:
- A. Address for obtaining further information, and for inspecting the goods to be sold.

THE CHIEF EXCUTIVE OFFICER KENYATTA NATIONAL HOSPITAL P.O BOX 20723-00200 NAIROBI

B. Address for Submission of Tenders.

DIRECTOR SUPPLY CHAIN MANAGEMENT KENYATTA NATIONAL HOSPITAL

P.O BOX 20723-00200

procurement@knh.or.ke / procurementknh@gmail.com

C. Address for Opening of Tenders.

DIRECTOR SUPPLY CHAIN MANAGEMENT KENYATTA NATIONAL HOSPITAL

P.O BOX 20723-00200

**UPPER HILL NAIROBI** 

procurement@knh.or.ke / procurementknh@gmail.com

#### SECTION I -INSTRUCTIONS TO TENDERERS

#### **Eligible Tenderers**

This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.

Tenderers shall be under a declaration of ineligibility for corrupt or fraudulent practices The Procuring Entity's employees, committee members, board members and their Spouses, Child, Parent, Brothers or Sister, Child, Parent, Brother or Sister of a Spouse are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act. A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a valid tax compliance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

#### **Cost of Tendering**

The tenderer shall bear all costs associated with the preparation and submission of its tender, and the Procuring Entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

The Procuring Entity shall allow the tenderer to review the tender document and the goods to be sold free of charge before tendering.

#### The Tender Document

The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.

Invitation to tender,

Instructions to tenderers,

Schedule of items and prices,

Conditions of Tender.

Form of tender,

Confidential Business Questionnaire Form,

Tender Commitment Declaration Form.

The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents.

Failure to meet all the requirements of the tender will be at the tenderer's risk and may result in the rejection of its tender.

#### **Clarification of Documents**

A prospective tenderer requiring any clarification of the tender document may notify the Procuring Entity in writing or by post at the entity's address indicated in the Invitation for tenders. The Procuring Entity will respond in writing to any request for clarification of the tender documents, which it receives not later than thirty (30) days prior to the deadline for the submission of tenders, prescribed by the Procuring Entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document. Clarification of tenders shall be requested by the tenderer to be received by the Procuring Entity not later than 7 days prior to the deadline for submission of tenders.

The Procuring Entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender

#### **Amendment of Documents**

At any time prior to the deadline for submission of tenders, the Procuring Entity, may for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, modify the tender documents by amendment.

All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring Entity, at its discretion, may extend the deadline for the submission of tenders.

#### **Tender Prices and Currencies**

The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the items it proposes to purchase under the contract.

Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non- responsive and will be rejected.

The Price quoted shall be in Kenya Shillings.

#### **Tender deposit**

The tenderer shall put a deposit for every item tendered for in the amount indicated in the schedule of items and prices, to the Bank account indicated in Section III-Schedule of Items and Prices

Failure to put the required deposit for any item tendered for will lead to disqualification of the tender for the item.

Unsuccessful Tenderer's tender deposit will be discharged or returned as promptly as possible as but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the procuring Entity.

The successful Tenderer's tender deposit will be credited to his tender prices o that it forms part of the amount of the tender and the tender will be required to pay the tender price less the deposit security.

The tender deposit shall be forfeited:

If a tenderer withdraws its tender during the period of tender validity specified by the Procuring Entity.

In the case of a successful tenderer, if the tenderer fails to pay the balance of the tender price.

#### Validity of Tender

8.1 Tenders shall remain valid for 150 days or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the Procuring Entity, pursuant to paragraph2.10. Tender validity for a shorter period shall be rejected by the Procuring Entity as non-responsive.

In exceptional circumstances, the Procuring Entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses there to shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

#### **Viewing of Tender Items**

9.1 Prospective tenders are advised to view the items to be sold before tendering. This will enable them to arrive at the most reasonable and competitive tenders. Tenders are based on "AS WHERE IT IS AND THE CONDITION IT IS IN" and the conditions of the items are not guaranteed or warranted by the seller.

#### **Sealing and Marking of Tenders**

10.1 The Tenderer shall deliver the Tender in a single, sealed envelope bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for tender opening date. Within the single out ere envelope the Tenderer shall place another sealed envelope containing the list of and prices of the items tendered for and addressed as follows.

Bear the name and address (including telephone number and email) of the Tenderer;

Bear the name and Reference number of the Tender;

Bear the name and address of the Procuring Entity; and

Attach a payment slip or certified banking details from a bank, warranting the deposit payment made for the items tender for.

10.2 If all envelopes are not sealed and marked as required, the *Procuring Entity* will assume no responsibility for the misplacement or premature opening of the Tender, or failure to contact the tenderer in case of advice on the status of the tender or refund of deposit. Tenders that are misplaced or opened prematurely will not be accepted.

#### **Deadline for Submission of Tenders**

Tenders must be received by the Procuring Entity at the address specified not later than 19/12/2024 AT 10.00 AM.

The Procuring Entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.in which case all rights and obligations of the Procuring Entity and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

#### **Modification of tenders**

The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the medications, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

12.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.9.1. A withdrawal notice may also

be sent by fax or email but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders.

No tender may be modified after the deadline for submission of tenders

#### Withdrawals and tenders

13.1 No tender may be withdrawn in the interval between the deadline for submission oftenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderers for feature of its tender deposit, pursuant to paragraph 2.7.5

#### 14 Opening of Tenders

- 14.1 The Procuring Entity will open all tenders in the presence of tenderers' representatives who choose to attend on **19/12/2024 AT 10.00AM** and in the location specified in the invitation to tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.
- 14.2 The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring Entity, at its discretion, may consider appropriate, will be announced at the opening.

  The Procuring Entity will prepare minutes of the tender opening.

#### Clarification of tenders

15.1 To assist in the examination, evaluation and comparison of tenders the Procuring Entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

Any effort by the tenderer to influence the Procuring Entity in the Procuring Entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

#### **Evaluation and Comparison of Tenders**

- 16.1 The Procuring Entity will examine the tenders to determine whether they are complete, whether the tenderer has fulfilled the eligibility criteria, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non-responsive, will be rejected by the Procuring Entity.
- 16.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.

Any errors in the submitted tender arising from a miscalculation of unit price, quantity, and subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive and

If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.

16.3 The Procuring Entity will evaluate and compare the tenders, which have been determined to be substantially responsive.

16.4The tender evaluation committee shall evaluate the tender within 30days of the validity period from the date of opening the tender.

#### Preliminary examination to determine Tenderer eligibility:

		Responsive or Non
Responsive	No. Requirements	Responsive
MR 1	Copy of Valid Trading License/ permit – county license	1
MR 2	Must submit two Tender Documents (Original and Copy) spiral/book bound	
MR 3	All pages of Tender documents <b>Must</b> be <u>Chronologically and Serialized</u> by the tenderer; i.e., 1,2,3,4including the original tender document and the table of contents	
MR 4	Must Submit a copy of the Certificate of incorporation or Registration Certificate or National Identification Card for individuals (Attach CR12, CR13 or National I.D where applicable).	
MR 5	Must Submit a copy of Valid Tax Compliance certificate or a letter from the authority that the country of origin does not pay tax or tax exemption certificate.	
MR 6	Must submit dully filled Tender form, signed and stamped	
MR 7	Must submit dully filled Declaration and Commitment form to the code of ethics, signed and stamped	
MR8	Must submit dully filled Self declaration forms SD1& SD2	
MR9	Must duly fill, stamp and sign Confidential Business Questionnaire Form.	
MR10	The company be registered as a garbage collection firm by NEMA.	
MR11	Consent Form - Duly Filled, Stamped and Signed as per attached form	
MR12	Must duly fill Tender Deposit Commitment Declaration form with a deposit of kshs.5, 000.00 (Payable via Mpesa through paybill No. that will be provided at KNH Finance Department - Accounts Receivable section located at KNH Administration Block.)	
MR13	Attach site visit certificate	

At this stage, the tenderer's submission will either be responsive or nonresponsive. The non-responsive submissions in any of the above mandatory requirements will be eliminated from the entire evaluation process and will not be considered further. The responsive bids will proceed to Technical Evaluation. **TECHNICAL** examination to determine Tenderer eligibility and the evaluation will be done on the Literature submitted by the Bidders and will involve following: -

		Responsive or Non
Responsive	No. Requirements	Responsive
MR 1	The company should have experience of at least three years as a garbage collector (provide evidence of recommendation letter(s), contract(s) etc)	
MR 2	The company should collect at least once a week (provide a schedule)	
MR 3	The company to provide evidence of at least one lorry of 7 tonnes gross capacity, which has been approved by NEMA to transport waste. (lease agreement or a log book, etc)	

Bidders who fail any of the technical requirements will be dropped from the entire evaluation process and will not be considered further. Bidders who pass will proceed to Financial Evaluation.

#### **Award Criteria**

17.1 The Procuring Entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest tendered price, subject to the reserve price.

#### Notification of Intention to enter into a Contract/ Notification of Award

Prior to the expiration of the period of tender validity, the Procuring Entity will notify the successful tenderer in writing that its tender has been accepted.

Simultaneously the other tenderers shall be notified that their tender shave been unsuccessful.

#### **Canvassing/Contacting the Procuring Entity**

No tenderer shall contact the Procuring Entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

Any effort by a tenderer to influence the Procuring Entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer's tender.

# SECTION II - SCHEDULE OF ITEMS AND PRICES

The contract will run for two financial years 2024/2025, 2025/2026. The first phase will run for 12 months, renewable annually subject to satisfactory performance.

Item No.	Description of Item	Unit of Issue	Bidders quoted price per kg
1	Disposal of Carton Waste	Kgs	
2	Disposal of General Paper Waste	Kgs	
3	Disposal of Plastic Waste	Kgs	

Date:
Signature
Stamp

#### SECTION III - CONDITIONS OF TENDER

A tenderer may tender for each item or each lot and may tender for as many items or lots she/she wishes.

A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.

Tenderers who will be awarded contracts will be required to pay for the items after 14 days and not later than 21days. Failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.

Tenderers who will not be awarded contracts will be refunded the deposits within fourteen (14) days after notification of the communication of the contract awards.

Tenderers will be required to collect the items they have paid for within fourteen (14) days after making the payment, failure to which storage charges will be charged as indicated in the appendix to Conditions of Tender.

The Procuring Entity will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the Procuring Entity.

#### <u>SECTION IV - STANDARD FORMS</u>

#### **Note on Standard Forms**

The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

# 1. **Form of Tender**

Gentlemen and/or Ladies:

To: KENYATTA NATIONAL HOSPITAL P.O BOX 20723-00200

at any time before the expiration of that period.

Date:
Tender No <b>KNH/T/D/11/2024-2026</b>
Having examined the tender documents including addenda and having examined the items on sale, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of
[total tender amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Items and Prices attached here with and made part of this Tender.
We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.
We agree to adhere by the tender price for a period ofdays from the date fixed for tender

We understand that you are not bound to accept the highest or any tender that you may receive.

opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted

# SCHEDULE OF ITEMSAND PRICES

The contract will run for two financial years 2024/2025, 2025/2026. The first phase will run for 12 months, renewable annually subject to satisfactory performance.

Item No.	<b>Description of Item</b>	Unit of Issue	Bidders quoted price per kg
1	Disposal of Carton Waste	Kgs	
2	Disposal of General Paper Waste	Kgs	
3	Disposal of Plastic Waste	Kgs	

Date:	
Signature In	the capacity of
Stamp	

# 2. Confidential Business Questionnaire Form

You are requested to give the particulars indicated in Part1and either Part2 (a), 2(b) or2(c) which ever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

You are requested to give the particulars indicated in Part1ande itherPart2 (a), 2(b) or 2 (c) which ever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1 – Gener Business	al	C		
	tion of business	•••••	•••••••••••	•••••
			Plot N	0
	Street/Road			
	N			
Current Trade I	License No			
	a of business which		ony ona tima Vanyo	
	e of business which	=		
_	Bankers		*	
•		• • • • • • • • • • • • • • • • • • • •	••••••	Dranen
	le Proprietors or In	ndividual		
, ,	_			Age
Nationality	• • • • • • • • • • • • • • • • • • • •		Country of	origin
			•	C
Citizenship deta	ails (ID and or Pass	port Number)		
Name				and
signature				
Part 2 (b) Part	_			
	f partners as follows		<b>75</b>	a.
	Nationality	-		
				annyl
Name	ation and Signature	or renders kepreso	intative in the Comp	Jany
-	Company stamp or			
~ .	r 7 P			

Part 2 (c)	<ul> <li>Registered Compar</li> </ul>	y (Private or Public)		
State the n	ominal and issued cap	ital of company - Nominal		
Kshs				
Given deta	ails of all directors as f	ollows:		
Name	Nationality	Citizenship Details	Shares	
1	• • • • • • • • • • • • • • • • • • • •	-		
[Name, De	esignation and Signatur	re of Tenders Representative in t	he Companyl	
Name		or remove respressionally and	are company)	
• • • • • • • • • • • • • • • • • • • •	••••••		••••••	••••••
 Designatio	·· ·n			
U				
••••••	•••••	• • • • • • • • • • • • • • • • • • • •	•••••	•••••
 C:	1 ()	_		
_	and Company stamp of			
Date				

TEM No. or	<b>Item Description</b>	Deposit (Kshs.)	Receipt No. and Date
Lot No.		(III)	Butt
2			
3			
ļ			
5			

(Date)

# **SELF-DECLARATION FORMS**

# FORM SD1

	THAT THE PERSON/TENDERS LIC PROCUREMENT AND ASS	ER IS NOT DEBARRED IN THE SET DISPOSAL ACT 2015.
	P.O Box in the Republic ofs:-	
Director of	Secretary/ Chief Executive/ Manag	a Bidder in respect of <b>Tender</b> f
THAT what is deponed to h belief.	ere in above is true to the best of r	ny knowledge, information and
(Title)	(Signature)	(Date)

Bidder's Official Stamp

(Title)

#### FORM SD2

# SELF-DECLARATION THAT THE PERSON/ TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

Bidder's Official Stamp				
Title	Signature	Date		
THAT what is deponed to he belief.		the best of my knowle		
THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders' participating in the subject tender				
THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of <b>KENYATTA NATIONAL HOSPITAL</b>				
THAT the aforesaid Bidder, its servants and/or agents/ subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of <b>KENYATTA NATIONAL HOSPITAL</b> which is the procuring entity.				
THAT I am the Chief Execut of	who is a Bide	der in respect of <b>Tend</b>	er	
I,in th				

# DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

Ion behalf of	
declare tha	it I have read
and fully understood the contents of the Public Procurement & Asset Disposal Ac	
Regulations and the Code of Ethics for persons participating in Public Procureme	ent and Asset
Disposal Activities in Kenya and my responsibilities under the Code.	
I do here by commit to abide by the provisions of the Code of Ethics for persons I	participating in
Public Procurement and Asset Disposal.	
Name of Authorized Signatory	
Sign	
Position.	
OfficeaddressTelephone	
E-mail	
Name of the Firm/Company	••
Date	
(Company Seal/ Rubber Stamp where applicable)	
Witness	
Name	
Sign	••••••
Date	
Date	

# **DATA SUBJECT CONSENT FORM**

Tender Number:
Tender Description:
Kenyatta National Hospital is committed to processing your personal information in accordance with the Hospital's Data Protection Policy, Data Protection Act, 2019 and its Regulations.
The personal data submitted in the tender as detailed will therefore be processed in line with the relevant Data Protection, Policies, Laws and Regulations in the way(s) and purpose(s) detailed in this Data Subject Consent Form.
I/wehereby give explicit consent to processing of my personal data by Kenyatta National Hospital for the purposes of compliance with the Data Protection Act, 2019.
Signed:
Name: (tenderers name):
Signature:
Date:
Stamp:

# LETTER OF NOTIFICATION OF AWARD

TD.				
	notify you that your Tender			or the purchase of the
items and a	at prices listed on the table b	below is hereby accep	ted	
by				•••••
Please ackr	nowledge receipt of this lett	er of notification by s	igning the attac	ched copy and
	to us within 14 days of the	•	-	- ·
_	ir signing the attached copy		~	1
sale of the		Will constitute a con-	aract octwoon a	s and yourserves for
	re of the copy of the letter o	of notification, you are	required to no	w the balance of the
_	1.0		required to pa	y the varance of the
	e within 14 days and collect			1
	on with this award, you ma	•	s) whose partic	ulars appear below on
the subject	matter of this letter of notif	ication of award.		
<u>OFFEREI</u>	<u> DITEMSANDPRICES</u>			
		-	-	
1	2	4	5	6
Item	<b>Description of Item</b>	<b>Total Quantity</b>	Unit price	Offered Price
No.				
1				
2				
3				
4				
-	PRICE OF ALL ITEMS			XXXXX

Authorized	Signature:
	itle of Signatory:
	ocuring Entity

#### COPY OF THE LETTER OF NOTIFICATION OF AWARD

То	:				
Th	is is to no	otify you that your Tender da	nted	for the pu	archase of the items
an	d at prices	s listed on the table below is	hereby accepted		
		by signing the attached copy			
		to signify your acceptance of			ched copy will
		contract between us and you			
	_	e of the copy of the letter of	-	required to pa	y the balance of the
		within14 days and collect th			
		on with this award, you may		s) whose partic	culars appear below on
the	subject 1	natter of this letter of notific	cation of award.		
<u>OI</u>	FFERED	ITEMS AND PRICES			
		1.	Τ.	Τ _	
	1	2	4	5	6
	Item	<b>Description of Item</b>	<b>Total Quantity</b>	Unit price	Offered Price
	No.				
	1				
	2				
	TOTAL	PRICE OF ALL ITEMS			XXXXX
	thorized				
Sig	gnature:		• • • • • • • • • • • • • • • • • • • •		•••••
	me and T				
Sig	gnatory:				
Na	me of Pro	ocuring			

#### SIGNED BY THE PURCHASER

Officer(s) to be contacted

I/we, the undersigned accept the award and will execute the sale of the items as per conditions of the award. We understand that the award will remain cancelled and no deposits will be refunded if we do not:

Name of Officer\_\_\_\_\_Postal AddressTelephone Number\_\_\_email Address\_Physical Address

Return this letter signed within 14 days; or

(City, Street, Building, Floor number and room number)

Pay the balance of the tender amount within fourteen (14) days after notification of the award. We further understand that if we do not collect the items we have paid for within fourteen (14) days after making the payment, you charge storage charges at rates to be determined by yourselves.

Name of Purchaser	
Authorized Signature:	
Date	
Name and Title of Signatory	
REQUEST FOR REVIEW	
FORM FOR REVIEW (r.203 (1))	

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD APPLICATION NOOF
APPLICANT
AND
RESPONDENT (Procuring Entity)
Request for review of the decision of the (Name of the Procuring Entity of
REQUEST FOR REVIEW
I/We,the above named Applicant(s), of address: Physical address
By this memorandum, the Applicant requests the Board for an order/orders that:  1.  2.
SIGNED(Applicant) Dated onday of/20
FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative Review Board onday of
SIGNED
Board Secretary



# KENYATTA NATIONAL HOSPITAL SITE VISIT/SURVEY CERTIFICATE

TENDER NO: KNH/T/D/11/2024-2026 - FOR

#### **FOR**

DISPOSAL OF CARTON WASTE
 DISPOSAL OF GENERAL PAPER WASTE
 DISPOSAL OF PLASTIC WASTE

Bidders	s Name	••••••	
	Address:		
	This is to confirm the above noted bid 2024 at 9.00Am to 12.00 Am.	dder visited KNH sit	te on <b>16th December</b>
	Bidder's Representative		
	NameSignSign	date	
	KNH Representative:		
	NameS	ign	.Date
	This is to confirm the above noted bio	dder visited KNH sit	e on